

**RICE LAKE AREA SCHOOL DISTRICT
30 PHIPPS AVENUE
RICE LAKE, WI 54868**

**BOARD OF EDUCATION
REGULAR SESSION
Monday, September 11, 2023
ADMINISTRATION BUILDING**

MINUTES

- I. **CALL TO ORDER:** The Board of Education of the Rice Lake Area School District met in regular session at 7:00 p.m. on Monday, September 11, 2023 in the Board Room of the Rice Lake Area School District Administration Building, 30 Phipps Avenue, Rice Lake, Wisconsin, with Keven Jensen, President presiding.
- II. **ROLL CALL:** Present - Board Members: Steve Bowman, Phil Henkel, Keven Jensen, Dianne Koser, Doug Kucko, Bert Richard, Nellie Scheurer, Miriam Vavra
Absent- Don Cuskey
Others Present- Randy Drost, District Administrator
Student Representatives: NA
- III. **NOTICE OF POSTING:** President, Keven Jensen announced the Board hereby finds communication and public notice of the open meeting, as required by section 19.84 of the Wisconsin Statutes, had been properly given by the presiding officer's designee, Randy Drost. Such a notice and agenda to the official newspaper, the Rice Lake Chronotype, to the Eau Claire Leader-Telegram, and to radio stations WJMC and WAQE, indicating the date, time, and place of the meeting and such notice was given more than 24 hours prior to the meeting.
- IV. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- V. **APPEARANCES:** No appearances were made.
- VI. **APPROVAL OF MINUTES [action]:** Dianne Koser and Nellie Scheurer motioned to approve the regular session meeting minutes from Monday, August 28, 2023. All present voting yes. Motion approved.
- VII. **CONSENT AGENDA [action]:** Miriam Vavra and Doug Kucko motioned to approve the consent agenda. All present voting yes. Motion approved.
- A. Monthly Budget**
- B. Monthly Board Bills**
- C. Employment Resignations:** NA
- D. Employment Recommendations:**
1. Leslie Anderson, Academic Support Aide at RLHS
 2. Emma Nickerson, Seventh Grade Assistant Volleyball Coach at RLMS
 3. Josh Cerra, Cross Country Assistant Co-Coach at RLMS
 4. Alissa Schmidt, Cross Country Assistant Co-Coach at RLMS
 5. Logan Seymour, Forensics Co-Advisor at RLHS
 6. David Dahlberg, Forensics Co-Advisor at RLHS
 7. Dan Buchman, Fishing Club Advisor at RLHS

VIII. REPORTS:

- A. Costa Rica Trip Update-Jessica Mackiewicz, Leah Allen, James Meyer, Paisley Alton:** World Language Teacher Jessica Mackiewicz, along with RLHS students provided an update on the 2023 Costa Rica Trip.
- B. 2023 Summer Academy Review-Jennifer Jensen/Jamie Kunesh:** Summer Academy Coordinator Jennifer Jensen and Summer Academy Secretary Jamie Kunesh provided an update from the 2023 Rice Lake Area School District Summer Academy.
- C. Safe Return to School/ESSER III Plan-Randy Drost:** District Administrator Randy Drost provided an update on the Safe Return to School/ESSER III Plan.
- D. Request to the City of Rice Lake to deed the current swimming pool to the Rice Lake Area School District-Randy Drost [action]:** Bert Richard and Steve Bowman motioned to approve the request to the City of Rice Lake to deed the current swimming pool to the Rice Lake Area School District. All present voting yes. Motion approved.
- E. Employee Handbook-first reading-Randy Drost:** District Administrator Randy Drost reviewed proposed revisions to the employee handbook.
- F. BOE Finance Committee Meeting Update-Steve Bowman:** The BOE Finance Committee met on Thursday, September 7, 2023. The committee discussed the following: a middle school board game club, soccer/football field turf replacement, 10-year building maintenance plan and the 2023-2024 budget. The committee also reviewed and approved the monthly bills. Steve Bowman provided an update from the meeting. The next meeting is scheduled for Wednesday, October 4, 2023.
- G. BOE Policy and Legislative Advocacy Committee Meeting Update-first reading-Keven Jensen:** The BOE Policy and Legislative Advocacy Committee met on Tuesday, September 5, 2023. The committee recommended the following policies go to the full board as a first reading. Keven Jensen provided an update from the meeting. The next meeting is scheduled for Tuesday, October 24, 2023.
- Policy #160, Board of Education Member Authority (revise)
 - Policy #610, Fiscal Management Goals (review)
 - Policy #630, State and Federal Aid Eligibility Determination (review)
 - Policy #640, State and Federal Aid (revise)
 - Rule #640, Guidelines for Application for Special Project Funds (revise)
 - Policy #653, Gate Receipts and Admissions (review)
 - Policy #660, Management of Funds (revise)
 - Policy #661, Depository of Funds (review)
 - Exhibit #661, Persons Designated to Sign Checks on Behalf of the District (revise)
 - Policy #664, Monies in School Buildings (revise)
 - Rule #664, Money Collection and Cash in School Buildings (review)
 - Policy #670, Expenditures (recommend delete)
 - Policy #672.4, Vendor Relations (revise)
 - Policy #674, Expense Reimbursements (revise)
 - Policy #675, Credit Card Use (revise)
 - Rule #675, Credit Card Use (revise)
 - Policy #681, Accounting System (review)
 - Policy #682, Financial Reports and Statements (review)

- Policy #684, Audits (revise)

IX. INFORMATION:

A. WASB Public Policy Correspondent Update: Phil Henkel provided an update from the Legislative Update blog.

B. Upcoming Meeting Schedule: The Board reviewed a schedule of upcoming meetings/events.

X. STUDENT REPRESENTATIVE COMMENTS ON PROGRAMS AND

ACTIVITIES: RLHS Student Representatives Ellie Pacholke and Char Randall shared the following:

- Thank you to the construction workers, custodial staff and Mr. Pacholke for the bonfire pit
- Thank you to all district staff that helped to get everything ready for the start of the school year
- Events from the Freshman first day
- An update on the Senior Sunrise event
- An update on the assemblies held during the first week of school for each class
- Upcoming events, which include: Homecoming, Rake and Run, Blood Drive, Secret Santa and a TV giveaway

XI. DISTRICT ADMINISTRATOR COMMENTS:

- **Upcoming District Events:** District Administrator Randy Drost shared the following information:
 - Be sure to check the Rice Lake Area School District website and Facebook page for upcoming district events.
 - The annual Forrest Run is Saturday, September 16 beginning at 9:30 a.m. There is also a 1 mile fun run and obstacle course for ages 12 and under beginning at 9:00 a.m.

XII. CLOSED SESSION: By roll call vote, all present voting yes. Motion to move into closed session was approved. The meeting was moved into Closed Session at 7:58 p.m.

XIII. OPEN SESSION: Bert Richard and Doug Kucko motioned to reconvene into Open Session. All present voting yes. Approved. The meeting was moved into open session at 8:13 p.m.

- **ACTION:** No action was taken following closed session.

XIV. MEETING ADJOURNED: Miriam Vavra and Bert Richard motioned to adjourn the meeting. All present voting yes. Motion Approved. Meeting adjourned at 8:14 p.m.

Miriam Vavra, Clerk